

BY-LAW NO. 2026-02-28

VILLAGE OF DOAKTOWN SUBDIVISION BY-LAW

The Council of the Village of Doaktown, under authority vested in it by Section 74 of the *Community Planning Act*, enacts as follows:

SECTION 1 SCOPE

1.1 This By-law provides for regulation of the subdividing of land in the local government of the Village of Doaktown.

SECTION 2 DEFINITIONS

2.1 In this By-law the word "shall" is mandatory and not permissive. Words used in the present tense shall include the future; words used in the singular number shall include the plural and words used in the plural number shall include the singular. The word "used" shall include "intended to be used", "arranged" and "designed". All other words shall carry their customary meaning except for those defined hereinafter:

- a) VILLAGE means the Village of Doaktown, including designated staff.
- b) COUNCIL means the mayor and councillors of the Village of Doaktown.
- c) DEVELOPMENT OFFICER means the Planning Director or other officer appointed under Section 10(1)(b) of the *Community Planning Act*,
- d) LAND FOR PUBLIC PURPOSES means land other than streets, for recreational or other use or enjoyment of the general public,
- e) LOT means a parcel of land or two or more adjoining parcels of land held by the same owner and used or intended to be used as the site for a building or structure or an appurtenance thereto,
- f) OWNER means the registered owner of the land.
- g) DEVELOPMENT SERVICES means the Greater Miramichi Service Commission – Development Services.
- h) STREET OR ROAD means the whole and entire right-of-way of every highway, road, or road allowance vested in the Government of Canada, Province of New Brunswick or the Village of Doaktown.
- i) SUBDIVIDE means to divide a parcel of land into two or more parcels.

SECTION 3 TENTATIVE PLAN

3.1 A person seeking approval of a subdivision plan shall submit to the Development Officer an application form and a copy of a Tentative Plan in paper format, electronically, or in another method as prescribed by the Development Officer.

3.2 The Tentative Plan shall, to the satisfaction of the Development Officer:

- a) be marked "Tentative Plan";
- b) show the proposed name of the proposed subdivision;
- c) show the boundaries of that part of the plan sought to be approved marked by a black line of greater weight than all other lines on the diagram of the plan;
- d) show the locations, widths, names, and designations of existing streets on which the proposed subdivision abuts, and the location, widths, proposed names and designations of the streets therein;
- e) show the approximate dimensions and layouts of the proposed lots, blocks, including the remainder parcel, land for public purposes and other parcels of land, and the purposes for which they are to be used;
- f) show the nature, location and dimensions of any existing restrictive covenant, easement or right-of-way affecting the land proposed to be subdivided, and of any easement intended to be granted within the proposed subdivision;
- g) show natural and artificial features such as buildings, railways, highways, watercourses, drainage ditches, swamps and wooded areas within or adjacent to the land proposed to be subdivided;
- h) where applicable, show the availability and nature of domestic water supplies;
- i) show the nature and porosity of the soil;
- j) show such contours or elevations as may be necessary to determine the grade of the streets and the drainage of the land;
- k) show the municipal services available or to be available to the land proposed to be subdivided;
- l) show where necessary to locate the proposed subdivision in relation to existing streets and prominent natural features;
- m) where applicable, show plans for landscaping and tree planting;
- n) where applicable, show the proposed location of every building;
- o) show any further information required by the Development Officer to assure compliance with this Subdivision By-law and policies of Council or the Development Services; and
- p) be to a scale approved by the Development Officer.

3.3 Upon receipt of a completed application for Tentative Plan approval, the Development Officer may, as provided for in Section 77(1)(b) of the *Community Planning Act* (c. 19), exempt the request from tentative approval and shall instruct the owner as to the manner of subdividing the land.

SECTION 4 SUBDIVISION PLANS

- 4.1 Subdivision Plans may be submitted to the Development Officer for approval after the Tentative Plan has been approved or the owner has been exempted by the Development Officer.
- 4.2 Subdivision Plans shall conform to the requirements set out in Section 84 of the *Community Planning Act* (c. 19) and amendments thereto.

SECTION 5 CLASSES

- 5.1 Three major classes of subdivisions are provided for in this by-law and are defined as follows:
- a) Class 1 - lots to be created can be serviced by an existing street and existing municipal water and sewer infrastructure, and development does not require major physical land alteration.
 - b) Class 2 - lots to be created require construction of new street(s), installation of municipal water and sewer infrastructure and/or major physical land alteration.
 - c) Class 3 - lots to be created require the provision of on-site water supply and/or sewage disposal.

SECTION 6 GENERAL PROVISIONS

- 6.1 Where entry will be gained to a subdivision by means of an existing street or other access, by whomever owned, the person seeking approval of the plan of such subdivision shall make provision to bring the existing access to the same standard as is required for streets within the proposed subdivision or contribute to the cost to the satisfaction of the Village or the Department of Transportation and Infrastructure for streets in the annexed area.
- 6.2 Reserve strips abutting a street in a subdivision are prohibited, except where such strips are vested in the local government.
- 6.3 A subdivision plan shall provide convenient access to the proposed subdivision and lots within it.
- 6.4 The Development Officer shall not approve a subdivision plan if, in his opinion and in the opinion of the Planning Review and Adjustment Committee:
- a) the land is not suited to the purpose for which it is intended or may not reasonably be expected to be used for that purpose within a reasonable time after the subdivision plan is approved, or
 - b) the proposed manner of subdividing will prejudice the possibility of further subdividing the land or the convenient subdividing of adjoining land.
- 6.5 Names of streets in a subdivision are subject to the approval of the Council.
- 6.6 The Development Officer may approve subdivisions containing structures for sale in accordance with the *Condominium Property Act* (C-16.05) of the Province.

SECTION 9 LAND FOR PUBLIC PURPOSES

- 9.1 Subject to this section, as a condition of approval of a subdivision plan which will create two or more lots, land in the amount of 10 percent (10%) of the area of the proposed subdivision exclusive of streets intended for public ownership, at such location as may be recommended by the Planning Review and Adjustment Committee or otherwise approved by Council, is to be set aside as land for public purposes and so indicated on the plan.
- 9.2 Council may require, in lieu of land set aside under Subsection (1), a sum of money be paid to the local government in the amount of 8 percent (8%) of the market value of the land in the proposed subdivision at the time of submission for approval of the subdivision plan, exclusive of streets intended to be publicly owned. In order to determine the market value of the land, the person proposing the subdivision shall retain an independent land appraiser to provide a market appraisal of the subject property.
- 9.3 Where, as a condition of approval of a subdivision plan, land has been set aside under Subsection (1) or the provisions of Subsection (2) have been satisfied, no further setting aside of land for public purposes or payment of additional sums shall be required as a condition of approval of any further or other subdividing of the land with respect to which the land has been set aside or sum paid.
- 9.4 Subsection (1) and Subsection (2) do not apply to that part of a subdivision plan that creates a parcel of land solely for the purposes of:
- a) being assembled with other parcels for later subdivision, or
 - b) being added to an existing lot.
- 9.5 Subsection (1) and Subsection (2) apply only to those subdivision plans which will result in the creation of lots that require the creation and construction of new public streets as per Section 10.

SECTION 10 MUNICIPAL INFRASTRUCTURE

- 10.1 All Class 2 subdivisions may be provided with sanitary sewers, storm sewers, water services, street lighting, streets, curbs, parkland and sidewalks to the satisfaction of the Village and designed and built to servicing standards as prescribed by resolution of Council.
- 10.2 In a subdivision where streets and/or services are required, the subdivider shall provide such facilities as required at his/her expense including the entering into of an agreement with the local government which is binding on any heirs, successors and assigns to construct and pay the costs of the required facilities, including a sum of money deposited, or an irrevocable letter of credit or certified cheque or other performance bond with the Village sufficient to guarantee the faithful performance of the said agreement to the satisfaction of the Village. Council may enter into an alternative funding arrangement with the person proposing the subdivision for the provision of the required municipal infrastructure.
- 10.3 In any subdivision, new streets shall be constructed to the Department of Transportation standards or other standards as approved by resolution of Council.

- 10.4 For Class 2 subdivisions, plans and profiles of services must be prepared to the satisfaction of the Village and included as part of Tentative Plan approval. As-built plans shall be provided to the Village upon completion of the work.
- 10.5 Where applicable, no subdivision plan shall be approved unless the Council is satisfied that it will be able in the foreseeable future to provide the proposed subdivision with streets, water and sewer lines, lighting, recreational areas or other facilities required by this by-law, or the person proposing the subdivision has made satisfactory arrangements for providing such facilities as provided for in Section 10 of this By-law.

SECTION 11 FEES

- 11.1 A person proposing to subdivide land shall pay a fee of \$200.00 plus an additional fee of \$25.00 per parcel/lot created for a Class 1 or Class 3 subdivision, and a fee of \$500.00 plus an additional fee of \$50.00 per parcel/lot created for a Class 2 subdivision at the time of submission to the Development Services.

SECTION 12 BY-LAWS REPEALED

- 12.1 By-law No. 2005-03, Village of Doaktown Subdivision By-law, enacted December 14, 2005, and all amendments thereto are hereby repealed.

SECTION 13 ENACTMENT

- 13.1 This By-law shall come into effect on the date of the final reading by title and the enacting thereof.

READ THE FIRST TIME BY TITLE: April 01, 2026

READ THE SECOND TIME BY TITLE: April 01, 2026

READ IN ITS ENTIRETY BY COUNCIL:

READ THE THIRD TIME BY TITLE:

AND ENACTED:

CLERK

MAYOR